

Mayor Kilpatrick called the Agenda Meeting to order at 7:47 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, June 22, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick  
Councilpersons Conti, Dalina(telephone), Enriquez(telephone),  
Maher(telephone), Novak, Roberts(telephone).

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)  
Denise Biancamano, C.F.O./Treasurer (telephone)  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney (telephone)  
Jay Cornell, P.E., Borough Engineer (telephone)  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the July 20, 2020 meeting.

**ORDINANCE #504-20**

**CAPITAL ORDINANCE PROVIDING FOR THE REHABILITATION  
AND/OR REPLACEMENT OF WELL BF LOCATED IN THE DUHERNAL  
WELL FIELDS IN, BY AND FOR THE BOROUGH OF SAYREVILLE,  
IN THE COUNTY OF MIDDLESEX, NEW JERSEY  
COMMUNICATIONS & COMMITTEE REPORTS**

(Admin. & Finance Committee – Co. Roberts – Public Hearing 7-20-20)

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of May, 2020.
- 2) CFO's Investment Activity report for the month of May, 2020.

- Seconded by Councilwoman Novak.

B) Application to amend Raffle Licenses filed by

- 1) **St. Stanislaus Kostka R.C. Church**, changing Raffle date from June 27, 2020 to August 29, 2020 and June 24-27, 2020 to August 26-29, 2020 (RL: 2333; RL:2335).

- Pulled.

- 2) **Sayreville Police Auxiliary Association, Inc.** changing Bingo/Raffle date from May 29, 2020 to July 31, 2020. (BL:544; RL:2326; RL:2327)

- Approved

C) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Animal Rescue Force** to conduct an Off-Premise 50/50 on October 24, 2020 (RA:2338).

- Approved

D) Request to purchase Block 215, Lot 32 which is located behind 116 Marsh Avenue.

- Refer to Open Space

E) Received **Tax Appeals** from the following:

1) Jayesh Shah covering Block 212.06, Lot 3, 14 Highland Dr.

- Refer to Tax Counsel

F) Committee Reports:

1) She congratulated everyone who worked on Constellation Row and all the senior graduates. She asked if there guidelines for the indoor dining.

Mayor stated that indoor dining can begin on July 2<sup>nd</sup> with 25% capacity but haven't received guidance yet.

Council President Novak questioned if they can still have outdoor dining.

Mayor responded they can still have it.

➤ **PLANNING & ZONING - Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Construction Official's report, for the month of May, 2020.

2) Fire Prevention report for the month of May, 2020.

3) Zoning & Code Enforcement report for the month of May, 2020.

4) Planning Board minutes of May 6, 2020.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

1) Notice of hearing held **before the Sayreville Planning Board** for Preliminary and Final Major Site Plan approval to allow the Construction of a 62,430 s.f. warehouse building for property located at 6001 Bordentown Avenue.

- Receive & file.

C) Received the following **Planning Board Resolutions** which was memorialized on June 17, 2020:

1) Ott/Daniels Minor Subdivision – Request for Time Extension Block 29, Lots 4/6 & 4/5, 3221 Bordentown Avenue.

- Receive & file.

D) Committee Reports:

1) He stated that Constellation Row looks awesome and wished all the fathers a Happy Father's Day.

**PUBLIC SAFETY - Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Municipal Court report for the month of May, 2020.

2) Board of Health Registrar and County reports for the month of May, 2020.

3) Police Department report for the month of May, 2020.

- Seconded by Councilwoman Novak.

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

1) OLV Knights of Columbus on August 22 & 23, 2020 from 10-2pm.

- Approved.

C) Committee Reports:

- 1) He commented on the report that was received from Sgt. Braile. He stated the report recommended the ordinance be amended to include Parkview Blvd., Elacqua Blvd., Dusko Dr. and Eugene Blvd. to keep truck traffic off those streets in the neighborhood.  
Mayor authorized the Borough Attorney to prepare the ordinance for the next meeting.
- 2) He commented on Constellation Row and wished everyone a Happy Father's Day.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of May, 2020

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) He reported on summer camps and events that are cancelled.  
He stated that a drive in movie will be held on 7/11/20 showing Addams Family.
- 2) He commented on the issuing of permits for sport leagues.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of May, 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) She stated that the complaint form is available on our website.
- 2) Thanked the Social Media Consultant and Nicole for posting the businesses participating in outside dining.
- 3) Congratulated the Sayreville graduates.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of May, 2020.
- 2) Office on Aging Supervisor's report for the month of May, 2020.

- Seconded by Councilman Conti.

B) Committee Reports:

- 1) Commented on the passing of John LaPatriello who was President of the Commission on Aging.
- 2) Commented on Constellation Row.
- 3) Questioned the status on summer help.  
Business Administrator responded that he's working on it with Bernie.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Commented on Constellation Row.
- 2) Thanked the firemen for going above and beyond for the two fires that the Borough had recently.

Business Administrator explained that this is a vote by mail election. He stated there will be link on our website for update information about the election.

**BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to appoint Infinisource Benefit Services as COBRA Administrator.

- Resolution.

**- Planning & Zoning**

- 1) Authorization to allow tents for outside dining.

- Approved.

**- Public Safety**

**- Public Works**

- 1) Authorization to award a contract for Sayreville Senior Center Window Replacement to Panoramic Window & Door Systems, Inc. of Stockton, NJ for an amount not to exceed \$64,400.00.

- Resolution.

- 2) Authorization to enter a Memorandum of Understanding with PSE&G for completing the Gas System Modernization II Project by paving affected streets.

- Resolution.

**- Recreation**

**- Water & Sewer**

Council President requested the Business Administrator to look into getting some revenue for the parking lot on Allgair that is being used by the post office.

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend the 2020 Local Municipal Budget for Clean Communities Grant in the amount of \$72,984.28.

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 2018 Roadway Paving and Reconstruction Project – Phase III – Closeout of Contract and Change Order (Report Attached).

- Resolution.

- 2) Camelot at Main Street – NJDEP Permit Applications (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Arthur Rittenhouse, 33 Delikat Lane

Mr. Rittenhouse stated the unaffiliated voters are receiving a ballot. He stated that it's very confusing to the public.

- Robert Syslo, 22 Driftwood Drive

Mr. Syslo thanked everyone for their quick response to the traffic issue. He also thanked everyone for a wonderful job during this pandemic.

No further comments.

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 8:22 P.M.

Respectfully Submitted,

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_